## NORTH CALDWELL BOARD OF EDUCATION

## NOTICE OF PUBLIC SESSION GRANDVIEW SCHOOL CAFETERIA VIA ZOOM MEETING

https://ncboe.zoom.us/j/92989391828?pwd=eUVBcFNNUysrRW5ySkpYRlBRVkk5UT09

March 7, 2023 7:30 P.M. AGENDA

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. COMPLIANCE STATEMENT

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.

- 4. ROLL CALL
  - Audit Presentation Elizabeth A. Schick: Lerch, Vinci & Bliss, LLP to present June 30, 2022 audit
- 5. BOARD PRESIDENT'S REPORT
- 6. SUPERINTENDENT'S REPORT
- 7. PUBLIC RECOGNITION
- 8. ACTION ITEMS
  - General Resolutions
  - G1. Approve listed Bylaws, Policies and Regulations
  - G2. Approve Neurological Assessment
  - G3. Approve Regional Transportation Contract for Special Education
  - G4. Approve Regional Transportation Contract for Regular Education
  - G5. Approve Sidebar Agreement NCEA Support Staff- ESY Rate
  - G6. Approve Sidebar Agreement NCEA Teachers-ESY Rate
  - G7. Approve Purchase of Switches through NJSBA ACES-CPS
  - G8. Approve Purchase of Switches through NJSBA ACES-CPS
  - **G9.** Approve agreement with Hunterdon County Educational Services Commission
  - G10. Approve Technology Support Services Consultant Agreement
  - G11. Approve Regional Transportation Contract for Field Trips
  - Business Resolutions
  - B1. Approve Public and Confidential Minutes of February 7, 2023
  - **B2.** Approve listed Payrolls
  - **B3.** Approve Hand check registers
  - B4. Approve Bills and claims
  - B5. Approve January 2023 transfers
  - B6. Approve Financial Report for January 2023
  - B7. Approve Secretary Treasurer Report for January 2023

- B8. **Approve Title 1 Tutoring** B9. Approve Annual Audit Report for June 30, 2022 Approve district travel maximum for 2023-2024 B10. B11. Approve submission of preliminary 2023-2024 budget B12. Approve school finance and personnel/payroll software contract B13. Approve use of banked cap • Personnel Resolutions Approve listed substitute teacher P2. Approve listed substitute teacher P3. Approve special education teacher P4. Approve Computer/Network Systems Technician Approve listed substitute teacher P5. Approve professional development P6. P7. Approve Computer/Network Systems Technician **OLD BUSINESS NEW BUSINESS** • Possible traffic signal at the intersection of Gould and Mountain Avenues.
- 11. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)
  - □ Legal □ Attorney-Client Privilege 回 Personnel □ Negotiations □ School Security/Public Safety 回 Student Matter

The next scheduled public meetings of the Board will be held on:

• Wednesday April 26th, 2023 at 7:30 pm.

9.

**10.** 

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

## **GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve the listed Bylaws, Policies and Regulations at second reading:

Bylaw 0152 Board Officers
Bylaw 0161 Call, Adjournment, and Cancellation
Bylaw 0162 Notice of Board Meetings
Policy 2423 Bilingual and ESL Education
Regulation 2423 Bilingual and ESL Education
Policy 5200 Attendance
Regulation 5200 Attendance

Policy 8140 Student Enrollments Regulation 8140 Enrollment Accounting

Policy 8330 Student Records Regulation 8330 Student Records Regulation 8420.2 Bomb Threats

Regulation 8420.7 Lockdown Procedures

Regulation 8420.10 Active Shooter

Moved: Seconded:

Yes: No:

**G2. RESOLVED** that the Board of Education approve the following neurological assessment for listed student:

Student #	8006055
Provider:	Dr. Patel
Service:	Neurological Assessment
Facility:	St. Joseph's Hospital
Date:	04/04/2023
Fee:	\$450.00

Moved:	Seconded:

Yes: No:

G3.	RESOLVED		
		Moved:	Seconded:
		Yes:	No:
G4.	RESOLVED	in Joint Transportation Services	ove the Resolution for Participation for the 2023-2024 school year with Fransportation Cooperative for regular education.
		Moved:	Seconded:
		Yes:	No:
G5.	RESOLVED	that the Board of Education appr Between North Caldwell Board of Caldwell Education Association rate of pay during the Extended	of Education and the North Support Staff unit increasing the
		Moved:	Seconded:
		Yes:	No:
G6.	RESOLVED	that the Board of Education appr Between North Caldwell Board of Caldwell Education Association pay during the Extended School	of Education and the North Teachers' unit increasing rate of
		Moved:	Seconded:
		Yes:	No:

G7. RESOLVED that the Board of Education approve the purchase of 8 HPE Aruba 6200F 48 G PoE Switches utilizing NJSBA – K-12 Classroom Products and Services Contract # E-8801-NJSBA ACES-CPS per the attached quote from SHI.

Moved: Seconded:

Yes: No:

G8. RESOLVED that the Board of Education approve the purchase of 15 HPE Aruba 6200F 48 G Switches utilizing NJSBA – K-12 Classroom Products and Services Contract # E-8801-NJSBA ACES-CPS per the attached quote from SHI.

Moved: Seconded:

Yes: No:

- **G9. WHEREAS,** N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and
  - WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;
  - WHEREAS, the governing body of the North Caldwell Board of Education County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;
  - NOW, THEREFORE BE IT RESOLVED that this RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the North Caldwell Board of Education. Pursuant to the provisions of *N.J.S.A.* 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying

with the provisions of the Local Public Contracts Law (N.J.S.A.

40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey. Moved: Seconded: Yes: No: **G10. RESOLVED** that the Board of Education approve the Technology Support Services consulting agreement with **Ian Adlon** effective April 1, 2023 to June 30, 2023 as per the terms in the attached contract. Moved: Seconded: Yes: No: **G11. RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2023-2024 school year with Sussex County Regional Transportation Cooperative for coordination of transportation of field trips. Moved: Seconded: Yes: No: **BUSINESS RESOLUTIONS** B1. **RESOLVED** that the Board of Education approve the **Public and Confidential** Minutes of February 7, 2023 Seconded: Moved: Yes: No: B2. **RESOLVED** that the Board of Education approve the following **Payroll**: February 15<sup>th</sup>, 2023 \$401,259.14 February 28th, 2023 \$366,163.26 Moved: Seconded: Yes: No:

**B3. RESOLVED** that the Board of Education approve the following **Hand Check Register(s):** 

February 14th, 2023	\$ 28,418.70
February 17th, 2023	\$525,300.00
March 3 <sup>rd</sup> , 2023	\$ 84.00
March 3 <sup>rd</sup> , 2023	\$ 25,926.95

Moved: Seconded:

Yes: No:

**B4. RESOLVED** that the Board of Education approve the following **Bills and Claims:** 

February 10 <sup>th</sup> , 2023	\$ 104.51
March 1st, 2023	\$239,625.91
March 7, 2023	\$330,607.08

Moved: Seconded:

Yes: No:

**B5**. **RESOLVED** that the Board of Education approve the following **Transfers for January 2023**:

	North Caldwell Board of Education						
			LINE ITEM TR	ŁΑ	NSFERS		
Date:	January 31, 2023						
	To account #	Account Name	Amount		From account #	Account Name	Amount
	11-000-222-177-050-00	ED MEDIA COORDINATOR	5,000.00	П	11-000-100-566-000-00	TUITION- PRI. SCH HDCP	(25,000.00)
	11-000-222-177-060-00	ED MEDIA COORDINATOR	5,000.00		11-000-222-610-060-00	LIBRARY BOOKS: GRANDVIEW	(965.00)
	11-000-222-340-000-00	MEDIA PURCH PROFTECH SER	22,000.00		11-000-222-610-060-02	A/V MATERIALS: GRANDVIEW	(500.00)
	11-000-222-610-060-01	LIBRARY SUP. GRANDVIEW	1,965.00	П	11-000-222-610-060-03	PERIODICALS: GRANDVIEW	(500.00)
	11-000-230-590-000-02	ADVERTISING	4,000.00		11-000-270-511-000-00	TRANSPORTATION: REGULAR	(6,000.00)
	11-000-251-340-000-00	CENTRAL OFF PUR SERV	15,000.00		11-000-270-515-000-00	TRANSPORTATION: SPECIAL	(20,000.00)
	11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00	П	11-213-100-106-060-00	RESOURCE RM:AIDE SAL GV	(10,500.00)
	11-000-252-340-000-00	ADMIN INFO TECH PUR SERV	4,000.00				
	11-000-270-503-000-00	AID IN LIEU	6,000.00				
				Ш			
		Total Transfers	63,465.00	Ш		Total Transfers	(63,465.00)

Moved:	Seconded:

Yes:

Yes:

**B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **January 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

No:

No:

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **January 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:	Seconded:	
Yes:	No:	

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for **January 2023**.

Moved:	Seconded:

**B8**. **RESOLVED** that the Board of Education approve the following **Title I Tutoring**:

February 2023 \$9,375.00

Moved: Seconded:

Yes: No:

**B9. RESOLVED** that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report with no findings for the fiscal year ending June 30, 2022.

Moved: Seconded:

Yes: No:

**B10. RESOLVED** that the North Caldwell Board of Education hereby establishes the school district travel maximum for the 2023-2024 school year at the sum of \$28,000.

Moved: Seconded:

Yes: No:

**B11. RESOLVED** that the North Caldwell Board of Education approves the submission of the preliminary 2023-2024 School budget to the County Office of the New Jersey State Department of Education as follows:

	<b>BUDGET</b>	<b>LOCAL TAX LEVY</b>
General Fund	\$ 16,799,667.00	\$ 14,758,529.00
Special Revenue Fund	\$ 484,068.00	
Debt Service Fund	\$ 0.00	\$ 0.00
Total Budget	\$ 17,283,735.00	\$ 14,758,529.00

The above tax levy includes an allowable enrollment adjustment, health care adjustment and use of banked cap.

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district's Board Office.

Moved:	Seconded:
Yes:	No:

**B12. BE IT RESOLVED** that the Board of Education approves the following resolution:

**WHEREAS**, the North Caldwell School District Board of Education authorized the use of competitive contracting for the purchase of proprietary school finance and personnel/payroll software, and

WHEREAS, on December 6, 2022, the Board received two (2) proposals for the software, and

WHEREAS, the School Business Administrator/Board Secretary and the selection committee evaluated the proposals and met with the vendors, and

WHEREAS the Board accepts the recommendation of the Board Secretary/School Business Administrator and committee, and the Board awards the contract for Financial and Personnel/Payroll Software to Computer Solutions, Inc., in accordance with said proposal. The Board reserves the right to extend the contract in its sole discretion in accordance with N.J.S.A. 18A:18S-42, and

NOW, THEREFORE BE IT RESOLVED that the Board President and Board Secretary are hereby authorized to execute such contracts and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award to be published in the official newspaper of the Board summarizing the award and indicating that the resolutions and contract are on file in the Business Office and available for public inspection.

Moved:	Seconded:
Yes:	No:

**B13**. **WHEREAS**, in accordance with N.J.A.C. 6A:23A-10.3(b), a school district can request use of "banked cap" designated from the 2022-2023 budget;

BE IT RESOLVED, that the North Caldwell Board of Education requests use of

> banked cap in the amount of \$ 151,035 to meet budgetary requirements for the 2023-2024 school year. These funds are needed to maintain our current academic programs and remain in compliance with local and state required programs and to meet

students' academic goals in the current inflationary environment. **BE IT FURTHER RESOLVED**, that this need must be completed by the end of the 2023- 2024 budget year and cannot be deferred or incrementally completed over a longer period of time. Moved: Seconded: Yes: No: PERSONNEL RESOLUTIONS **RESOLVED** that the Board of Education approve **Helen Telli** as a substitute teacher for the remainder of the 2022-2023 school year. Moved: Seconded: Yes: No: **RESOLVED** that the Board of Education approve **Maribeth Kirk Persad** as a substitute teacher for the remainder of the 2022-2023 school year. Moved: Seconded: Yes: No: **RESOLVED** that the Board of Education approve **Sydney Garvin** as a special education teacher at a salary of \$59,263.00 (MA Step1) effective September 1, 2023 to June 30, 2024. Seconded: Moved: Yes: No: **RESOLVED** that the Board of Education approve **David Blackowski** as the

P1.

P2.

P3.

P4. Computer/Network Systems Technician effective April 1, 2023 to June 30, 2023 or a mutually agreed upon start date as per the attached contract.

		Moved:	Second	Seconded:	
		Yes:	No:		
P5. RESOLVED		that the Board of Education approve <b>Shari Ritter</b> as a substitute teacher for the remainder of 2022-2023 school pending favorable criminal history review.			
		Moved:	Second	ed:	
		Yes:	No:		
P6. RESOLVED		that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:			
	Name	Date	Workshop	Cost	Travel
	Jones, R.	3/15, 3/22	NJSHA	\$90.00	
	Husk, J.	4/28	NJALC	\$125.00	
	Marlo, R.	3/15	I-9 Form Webinar	\$199.00	
	Norton, L.	4/17	What's New in Children's Books & Strategies	\$279.00	
	Sibilia, L.	4/20-4/21	NJSHA	\$255.00	
	Socci, D.	4/20-4/21	NJSHA	\$255.00	
		Moved: Seconded:			
		Yes:	No:		
P7. RESOLVED		that the Board of Education approve <b>Robert Brenneck</b> as the Computer/Network Systems Technician effective April 1, 2023 to June 30, 2023 as per the attached contract.			
		Moved:	Second	ed:	

No:

Yes: